

**Chosen Valley Community Foundation  
Large Grant Application Form**

**Part I – General Information**

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Project Director: \_\_\_\_\_ Title: \_\_\_\_\_

Total Project Budget: \_\_\_\_\_ Amount Requested: \_\_\_\_\_

Project Duration: \_\_\_\_\_ to \_\_\_\_\_ When funds are needed \_\_\_\_\_

**Part II – Organization Information**

Date established: \_\_\_\_\_

General description of the organization's purpose and number of members:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Principal geographic area of service: \_\_\_\_\_

Do you have an operating budget? \_\_\_\_\_

If yes, then what is the organization's fiscal year? \_\_\_\_\_

Has the governing board approved a policy which states that the organization does not discriminate as to age, race, religion, sex or national origin? Yes \_\_\_\_\_ No \_\_\_\_\_

Does organization have FEDERAL tax exempt status? Yes \_\_\_\_\_ No \_\_\_\_\_

If no, please explain: \_\_\_\_\_

If no, does organization have a fiscal agent? Yes \_\_\_\_\_ No \_\_\_\_\_

(enclose a copy of the fiscal agent)

Does the organization have bylaws?

If yes, has request been authorized by the organization's governing body?

Yes \_\_\_\_\_ No \_\_\_\_\_ Date authorized \_\_\_\_\_

If no, how long has this organization been in existence? \_\_\_\_\_

If no, how are decisions made? \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Date submitted \_\_\_\_\_

### **Part III – Project Information**

1. Will your project serve the Chosen Valley community? Note: the Chosen Valley community is defined as the geographic boundaries that encompass the Chatfield School District. Grant applications are only considered for those projects that will serve the Chosen Valley community.
2. Briefly describe your project.
3. Grants are provided for projects that are charitable, religious, educational, scientific, literary, testing for public safety, fostering national or international amateur sports competition, and preventing cruelty to children or animals. The term “charitable” is used in its generally accepted legal sense and includes relief of the poor, the distressed, or the underprivileged; advancement of religion; advancement of education or science; erecting or maintaining public buildings, monuments, or works; lessening the burdens of government; lessening neighborhood tensions; eliminating prejudice and discrimination; defending human and civil rights secured by law; and combating community deterioration and juvenile delinquency. Please describe in detail how your project fits these criteria.
4. Describe the demographic you wish to serve with your project and provide an estimate as to the number of individuals that could potentially benefit from your project.
5. Please state when your project will occur. Note: Grants awarded must be used within one year.

6. Do you intend to raise funds with your project? If yes, describe how funds will be raised and how you intend to use the funds raised from the project.
  
7. List and describe other sources of funding that you have sought out and or received for your project. If you have not sought out other funding, please state whether or not you intend to seek out the same.
  
8. If you were to receive partial funding for your request, would you be able to carry out your project? If yes, please describe how you would do so (i.e. altering the specifics of your project, other sources of funding, etc.).
  
9. What other organizations/community leaders have you involved in the planning of the project? If you have involved others, describe what their involvement would be in carrying out the project?

**Part IV – Financial Information**

1. Total cost of project: \$ \_\_\_\_\_
2. Total grant request: \$ \_\_\_\_\_
3. Line item detail for grant expenditure (total should equal sum listed in #2) (Please be detailed)

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Total \$ \_\_\_\_\_

4. Other sources of support:

<u>Source</u>	<u>Secured</u>	<u>Pending</u>	<u>Amount</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
		Total \$	_____

5. CVCF does not fund continuous projects year after year. If your project is ongoing, please complete a three-year budget projection:

<u>Source</u>	<u>Projected Income</u>		
	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Total	_____	_____	_____